

COURSE OUTLINE

1. GENERAL INFORMATION

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| SCHOOL | MANAGEMENT, ECONOMICS AND SOCIAL SCIENCES | | |
| PROGRAM COURSE | PUBLIC ECONOMICS AND POLICY | | |
| LEVEL OF STUDY | POSTGRADUATE | | |
| MODULE CODE | 520-101-002 | YEAR OF STUDY | B' SEMESTER |
| MODULE TITLE | ADMINISTRATIVE LAW | | |
| INDEPENDENT TEACHING ACTIVITIES <i>in case credits are awarded for separate components/parts of the course, e.g. in lectures, laboratory exercises, etc. If credits are awarded for the entire course, give the weekly teaching hours and the total credits</i> | | HOURS | CREDITS |
| Weekly teaching hours * 13 weeks | | 3 | 7.5 ECTS |
| COURSE TYPE Compulsory, Optional, Optional mandatory | Mandatory | | |
| PREREQUISITE MODULES: | There are no prerequisite modules. | | |
| LANGUAGE OF INSTRUCTION AND EXAMS | GREEK | | |
| THE MODULE IS OFFERED TO ERASMUS STUDENTS | No (due to annual duration of the module) | | |
| MODULE WEBSITE (URL) | https://moodle.uniwa.gr/course/index.php?categoryid=475 Each module has its own space in the moodle system of University of West Attica (http://uniwa/moodle.gr), with controlled access (use of code) for students and teaching staff. | | |

2. LEARNING OUTCOMES

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| <p>Learning Outcomes</p> <ul style="list-style-type: none"> The course learning outcomes, specific knowledge, skills and competences of an appropriate (certain) level, which students will acquire upon successful completion of the course, are described in detail. It is necessary to consult: | | | | | | | | |
| <p>On successful completion of the course, students will be able to:</p> <ul style="list-style-type: none"> Analyze the current problems relying on the basic principles of the Administrative Law. Synthesize the alternative solutions that exists according to the Administrative Law. Assess the basic institutions of the state. | | | | | | | | |
| <p>General Competences</p> <p><i>Taking into consideration the general competences that students/graduates must acquire (as those are described in the Diploma Supplement and are mentioned below), at which of the following does the course attendance aim?</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"> <i>Search for, analysis and synthesis of data and information by the use of appropriate technologies,</i> </td> <td style="width: 50%; border: none;"> <i>Project planning and management</i> </td> </tr> <tr> <td style="border: none;"> <i>Adapting to new situations</i> </td> <td style="border: none;"> <i>Respect for diversity and multiculturalism</i> </td> </tr> <tr> <td style="border: none;"> <i>Decision-making</i> </td> <td style="border: none;"> <i>Environmental awareness</i> </td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;"> <i>Social, professional and ethical responsibility and sensitivity to gender issues</i> </td> </tr> </table> | <i>Search for, analysis and synthesis of data and information by the use of appropriate technologies,</i> | <i>Project planning and management</i> | <i>Adapting to new situations</i> | <i>Respect for diversity and multiculturalism</i> | <i>Decision-making</i> | <i>Environmental awareness</i> | | <i>Social, professional and ethical responsibility and sensitivity to gender issues</i> |
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| <i>Individual/Independent work</i> | <i>Critical thinking</i> |
| <i>Group/Team work</i> | <i>Development of free, creative and inductive thinking</i> |
| <i>Working in an international environment</i> | |
| <i>Working in an interdisciplinary environment</i> | <i>(Othercitizenship, spiritual freedom, social</i> |
| <i>Introduction of innovative research</i> | <i>awareness, altruism etc.))</i> |
| Autonomous work | |
| Team work | |
| Development of free, creative and inductive thinking. | |

3. MODULE CONTENT

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| <ul style="list-style-type: none"> • General principles of Administrative Law. • Concept and divisions of administrative actions. • Concept and divisions of administrative organs. • Administrative and judicial protection of the civilian. • Evolution of Administrative Law in Greece. • Principle of legitimacy of the Administration. • Administrative contracts. • Administrative organization of the state. • Administrative procedural rules. |
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4. TEACHING METHODS--ASSESSMENT

| <p>MODES OF DELIVERY <i>Face-to-face, in-class lecturing, distance teaching and distance learning etc.</i></p> | In-class lecturing. Sometimes distance lecturing is used. | | | | | | | | | | |
|--|--|-----------------|------------------------|----------|----|-----------|------|------------------------------------|----|--------------|--------------|
| <p>USE OF INFORMATION AND COMMUNICATION TECHNOLOGY <i>Use of ICT in teaching, Laboratory Education, Communication with students</i></p> | <p>I.Extensive use of Power Point presentations and Whiteboard (with large screen projector) during the lectures.</p> <p>II. Uploading lecture notes and material to and communicating through the site of the course (moodle).</p> <p>III.Regular communication with students via emails and the use of asynchronous learning platform.</p> | | | | | | | | | | |
| <p>MODULE DESIGN <i>Description of teaching techniques, practices and methods: Lectures, seminars, laboratory practice, fieldwork, study and analysis of bibliography, tutorials, Internship, Art Workshop, Interactive teaching, Educational visits, projects, Essay writing, Artistic creativity, etc</i></p> <p><i>The study hours for each learning activity as well as the hours of selfdirected study are given following the principles of the ECTS.</i></p> | <table border="1"> <thead> <tr> <th><i>Activity</i></th> <th><i>Annual Workload</i></th> </tr> </thead> <tbody> <tr> <td>Lectures</td> <td>39</td> </tr> <tr> <td>Fieldwork</td> <td>57,5</td> </tr> <tr> <td>Study and analysis of bibliography</td> <td>91</td> </tr> <tr> <td>Total</td> <td>187,5</td> </tr> </tbody> </table> | <i>Activity</i> | <i>Annual Workload</i> | Lectures | 39 | Fieldwork | 57,5 | Study and analysis of bibliography | 91 | Total | 187,5 |
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| Total | 187,5 | | | | | | | | | | |
| <p>STUDENT PERFORMANCE EVALUATION/ASSESSMENT METHODS <i>Detailed description of the evaluation procedures.</i></p> | <p>Final written exams at the end of term on all taught material through (70%). The final written exams consist in short-answer questions, open-ended questions, problem solving.</p> <p>The passing grade at least 5 out of 10.</p> <p>5 tests throughout the semester (30%).</p> | | | | | | | | | | |

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| <p><i>Language of evaluation, assessment methods, formative or summative (conclusive), multiple choice tests, short- answer questions, open-ended questions, problem solving, written work, essay/report, oral exam, presentation, laboratory work, other.....etc.</i></p> <p><i>Specifically defined evaluation criteria are stated, as well as if and where they are accessible by the students</i></p> | <p>The language of evaluation is the Greek language.</p> |
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(6) SUGGESTED BIBLIOGRAPHY

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| <p>- <i>Suggested bibliography:</i> E. Siliotopoulos, Textbook of Administrative Law (Egchiridio Dioikitikou Dikaiou), Nomiki Vivliothiki, Athens, 2011</p> |
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